



The Bhagirathi Cooperative Milk Producers' Union Limited
(A Govt. of West Bengal Project)

NOTICE INVITING OFFLINE TENDER (TWO COVER SYSTEM)

BU: PKGM: NIT:2185

Dated: 27.08.2019

Name of the work: Procurement of Puff Insulated Box.

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and credential on execution of similar nature of supply.

Sl No	Particulars	Specifications	Quantity
01	Puff Insulated Boxes Capacity: 50 Lit	Shape : Square Cubical, Colour: RED , Print On Sides: "BHAGIRATHI NEW LOGO" should be inscribed on both sides of the Creates in English and in White colour and USE BY OTHER THAN OWNER PUNISHABLE BY LAW , in any side. Design of Lids: Without Vending Pockets. Design of Handle : Built-in-handle(Grooved on opposite side of box top) Drain Cap: Not required, Insulation : PUF, Base : Ribbed.	150 Pcs

Time line for Tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	27.08.2019 at 11.00 am
Tender submission start date & time	27.08.2019 from 11.05 am
Pre-bid meeting in the office of the Managing Director BCMPUL	29.08.2019 at 11.00 am
Last date & time of submission of Technical Bid and Financial Bid	04.09.2019 at 3.00 pm
Date & Time of opening of Technical Bid in the office of the Managing Director BCMPUL	05.09.2019 at 4.00 pm
Date & Time of opening of Financial Bid in the office of the Managing Director BCMPUL	To be notified later

Estimate of the Work: Nil.

Eligibility Criteria & Mandatory Documents:

1. **Statutory documents:** Bidder shall submit latest GST Registration Certificate, copy of valid PAN Card.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

Submission of bids: The bids will be submitted in offline mode.

Technical bid submission:

The entire mandatory documents namely

1. GST Registration Certificate
2. Copy of valid PAN Card

Shall be placed in a sealed cover having written on top “**NIT for Procurement of Puff Insulated Box.**”

Financial Bid Submission:

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for **NIT for Procurement of Puff Insulated Box.**”. The financial offer of the bidder shall be in the following format:

<p>To</p> <p>Bid Inviting Authority Office of the Managing Director The Bhagirathi Cooperative Milk Producers’ Union Limited</p> <p>Sub: Financial Offer</p> <p>Sir,</p> <p>I beg to submit that I agree with all the terms and conditions mentioned in the NIT No..... Dated and submitting my Financial Offer of Rs. for NIT for Procurement of Puff Insulated Box. My financial offer includes all the taxes and incidental charges FOR BCMPUL.</p> <p>You are requested to kindly accept my financial offer</p> <p style="text-align: right;">Yours faithfully</p> <p style="text-align: right;">[Name of the Bidder]</p> <p>Dated:</p>

Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “**BID for NIT for Procurement of Puff Insulated Box.**”

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers’ Union Limited.

Validity of the bid: The bid once submitted will be valid for 60 days.

Delivery Period: The selected bidder shall deliver the materials within 7 days from the date of acceptance Purchase Order.

Other Terms & Conditions:

1. The bidders are required to submit their tender before last date and time of submission. No bids will be accepted for evaluation after last date and time of bid submission.
2. Partial/incomplete tenders are liable to be rejected. The tender documents should be properly indexed and signed and sealed by the bidder.
3. Price quoted by the bidder should be inclusive of all taxes levies packing, forwarding and transportation charges & FOR dairy.
4. Time being the essence of contract; materials must be delivered within 7 days after placement of Supply Order.
5. Penal Clause: Liquidated Damage of 0.5% of the total cost shall be charged if there is any delay in supply of goods subjected to a maximum of 10% of the total cost and the amount shall be recovered from the bills. If the Milk Union makes alternative arrangements due to negligence of the party, the cost of the consignment arranged from the different source shall be deducted from the party.
6. Force Majeure: For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as “Force Majeure” and penalty clause will not be applicable.
7. Payment will be made in NEFT/RTGS after 20 days after delivery of goods and receipt at the Store Section of the Milk Union in good condition followed by submission of bills. The bank details of the party are to be mentioned in the bills clearly.
8. The Requisitioning Authority will certify the quality of goods received at the store. In case if any consignment is not conforming prescribed specification and quality, penalty shall be imposed and the cost will be deducted from the bill accordingly.
9. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be binding.
10. The Milk Union reserves the right to cancel the Order if the Supplier fails to supply the goods in due time or compromises with the quality of the goods.

The Managing Director of The Bhagirathi Cooperative Milk Producers’ Union Limited reserves the right to reject or cancel any bid without assigning any reason whatsoever.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers’ Union Limited