



The Bhagirathi Co-operative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

E-mail: bhagirathi6@rediffmail.com; Website: www.bhagirathimilk.com

BU/PUR/ QUOTATION/1676

Sept 30, 2021

NOTICE INVITING QUOTATION

Quotations are invited from accredited firms/agency/individuals Suppliers/ Manufactures for entering into an Annual Rate Contracts for the following service detailed below. Therefore, you are requested to quote your lowest rate as per the following General Terms & Conditions. The contract would remain valid for a period of one year from the date of acceptance of the Contract which may be further extended as per discretion of the management.

Sl. No.	Printer Model	Description of job / service	Unit Cost (Rs)
1.	Canon LBP 2900	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
2.	Canon 6030b	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
3.	HP M1005 Laserjet	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
4.	Canon MF 4820d	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
5.	HP Laserjet Pro m251n	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
6.	HP Laserjet 425dn MFP	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
7.	Canon MF 244dw	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
8.	Samsung ML 1676	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.



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9.	HP Laserjet 1020 plus	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.
10.	Canon MF 241D	Toner /Cartridge Refilling	To be Quoted by the bidder.
		Blade change	To be Quoted by the bidder.
		Roller change	To be Quoted by the bidder.
		Drum change	To be Quoted by the bidder.
		Magnetic Pin change	To be Quoted by the bidder.

General Terms and Conditions:

1. The bidders are required to go through the Terms & Condition carefully, understand the requirement and then quote the most competitive rate in sealed envelope addressed to the Managing Director, The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, 742165, WB.
2. The last date and time of submission of quotation documents is **08.10.2021**, 15.00 hours in the office of The Bhagirathi Cooperative Milk Producers' Union Limited.
3. Quotation shall only be accepted in sealed envelope subscribing the Enquiry No. No quotation shall be accepted through mail. Incomplete quotations are liable to be rejected.
4. Bidders should have valid GST Registration Certificate. In case of unregistered bidder GST amount shall be deducted from the bills.
5. The rate quoted in the bid is fixed for the Tenure of Contract and there shall be no variation in rate whatsoever and no claims regarding escalation of rates will be entertained during the contract period.
6. Price quoted by the bidder should be inclusive of all taxes and levies.
7. Time being the essence of the contract, call must be attended within 48 hours failure to which shall result in termination of the Contract.
8. Penal Clause: For delay in attending the call liquidated damage of 2% of the total cost of the bill per day shall be charged subjected to a maximum of 10% of the total cost of the bill and the amount shall be deducted as penal charges and no claim for exemption from the penalty shall be entertained.



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9. Force Majeure: For delay in service for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as "Force Majeure" and penal provision will not be applicable.
10. Delay in attending call and unsatisfactory service or supply of substandard spare parts by the service provider shall invite penalty and shall lead to termination of the Contract.
11. On termination the company shall be blacklisted to participate in any tender.
12. Payment will be made in NEFT/RTGS within 45 days after satisfactory service certified by Concerned Sectional In-Charge and approved by Competent Authority followed by submission of bills. The bank details of the party are to be mentioned in the bills clearly.
13. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be final and binding.
14. The Milk Union reserves the right to cancel the Contract if the Supplier fails to provide satisfactory/ timely service.
15. The Milk Union reserves the right to cancel any/all bids or the entire process without assigning any reason thereof.

Sd/-
Managing Director
The Bhagirathi Co-operative
Milk Producers' Union Limited