



**The Bhagirathi Co-op. Milk Producers' Union Ltd.**  
**Feeder Dairy: P.O-Berhampore: Dist.-Murshidabad**  
☎ (03482) 250898, 260534 & FAX: 03482 – 251978

No- BU/PUR/RE-ENQUIRY/ 2319

October 03, 2018

### NOTICE INVITING QUOTATION

The Bhagirathi Cooperative Milk Producers' Union Ltd. is interested to invite quotations for providing Canteen services at Feeder Dairy premises at the above mentioned address in sealed envelope from reputed licensed Organizations/individuals having sound financial capacity and proven track record of at least 3 years in the hotel/catering business for providing Tea/coffee and other beverages, snacks Tiffin, lunch, etc. **The Milk Union has prescribed the minimum rate of Rent of Rs. 2000/- per month** (excluding the amount of Electricity charges which will be calculated as per Meter reading) with following terms & conditions.

1. The contract shall be initially for a period of three years from the date of issue of work order . It can be extended further on the existing terms and conditions subject to mutual consent of both the parties.
2. An amount of Rs.10,000/- shall be deposited as Security money which will be refunded after the end of the contract.
3. Photocopy of Trade license and FSSAI license along with proof of identity and address are also to be enclosed with quotation.
4. Milk Union will not be responsible towards recovery of any amount of credit sales which made to any other person or firm.
5. The contractor will be permitted to use the canteen hall for his cooking purposes and for serving the staff and customers. It will not be transferred to others.
6. The contractor is entitled to use the infrastructural facilities, furniture, fixtures and fittings, belonging to the Milk Union, in the canteen room and the contractor shall ensure that the above are always properly maintained at his own cost.
7. The contractor shall provide at his own cost all other equipments (including Refrigerator, Hot Case, Toaster, Oven, etc. of recognized make and suitable size) and shall maintain the same in good working condition at his own cost and put it to regular use for purposes solely connected with his catering arrangements.
8. The contractor shall provide at his own expense crockery, cutlery, cooking utensils, glassware, juicer/mixer, table cloth, frills, dining paper rolls, tissue paper, cloth and other articles necessary and required and suitable for running the canteen. He shall at all times keep and maintain all these articles in a clean, neat, hygienic and tidy order and condition.
9. The Milk Union shall not be responsible in any way for the loss and/ or damage caused whatsoever to any of the aforesaid articles. He shall also arrange at his own cost regular supply of gas cylinders. Maintenance of gas burners, gas lines etc., and regular servicing of gas burners, gas lines etc., shall be the responsibility of the contractor.
10. The Milk Union reserves the right/option to levy penalty on the contractor in case it is found that the water and electricity are not used reasonably. The Milk Union also reserves the right to terminate the contract any time during the contract period.
11. A high standard of catering shall be maintained for all items with due regard to quality and purity of food stuff, quality and quantity of dishes, cleanliness in preparation and handling of food items and utmost courtesy of services.
12. Food should be cooked only in the kitchen of the canteen. Contractor should not bring or serve any food prepared or cooked from outside.

13. The contractor shall maintain in good condition all furniture, equipments, fittings, premises etc., provided to him and hand-over the same on termination of contract.
14. The contractor shall be responsible for the pilferage and/or any damage to the building or other assets of the Milk Union.
15. The contractor shall replace at his own cost all electrical items such as lights/fans etc., as and when required in the Canteen room. The contractor shall also bear the cost of repairs/replacements of the items if they are damaged.
16. The Contractor shall be personally and solely responsible for any consequences due to food poisoning the contractor shall attend to all items of cleaning such as removal of cobwebs, cleaning of fans and lights, cleaning of window frames, Venetian blinds, doors, changing and fixing of curtains, dusting of chairs, tables, furniture etc., in all the places.
17. The contractor or his staff shall not indulge in any act which may hamper the peace or serenity of the campus, likely to be detrimental to the interests of the Milk Union.
18. The contractor or his staff shall not use the premises, properties, fixtures, fittings, etc., of the Milk Union for any purpose other than those expressly provided in the contract.
19. The contractor should have the special care towards supplying of tea or tiffin for official purpose

It is requested to quote highest rate than the minimum rate as prescribed above in sealed envelope, superscripting tender notification reference. Sealed quotation should reach to the office of The Bhagirathi Cooperative Milk producers' Union Ltd, Feeder Dairy, Panchanantala, Berhampore, Murshidabad – 742101 within 25<sup>th</sup> October, 2018. The Milk Union reserves the rights to cancel or accept any other enquiries without assigning any reason thereof.

Sd/-  
Managing Director  
for The Bhagirathi Cooperative  
Milk Producers' Union Ltd.

Copy to:  
1. Official Website  
2. Notice Board