



# The Bhagirathi Cooperative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

BU/ Fodder/ P&I/NIT/1588

Dated: 18.07.2019

## NOTICE INVITING OFFLINE TENDER (TWO COVER SYSTEM)

**Name of the work: Procurement of Organic Manure & Bio-Fertilizer.**

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and credential on execution of similar nature of supply.

SI No	Particulars	Quantity (May vary)
01	ORGANIC MANURE & BIO-FERTILIZER (F.Y.M) (Quotation should accompany the sample of the materials)	1560 unit

### Time line for Tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	18.07.2019 at 11.00 am
Tender submission start date & time	18.07.2019 from 11.05 am
Pre-bid meeting in the office of the Managing Director BCMPUL	21.07.2019 at 11.00 am
Last date & time of submission of Technical Bid and Financial Bid	25.07.2019 at 3.00 pm
Date & Time of opening of Technical Bid	26.07.2019 at 4.00 pm
Date & Time of opening of Financial Bid	To be notified later

**Estimate of the Work:** Rs.4,68,000/- inclusive of all.

### Eligibility Criteria & Mandatory Documents:

- 1. Statutory documents:** Bidder shall submit latest GST Registration Certificate and Credentials for execution of similar nature of job.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

**Submission of bids:** The bids will be submitted in offline mode.

**Technical bid submission:**

The entire mandatory documents namely

1. GST Registration Certificate
2. Document in support of Credentials, if any.

Shall be placed in a sealed cover having written on top “**NIT for Procurement of Procurement of Organic Manure & Bio-Fertilizer.**”.

**Financial Bid Submission:**

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for **NIT for Procurement of Procurement of Organic Manure & Bio-Fertilizer.**”. The financial offer of the bidder shall be in the following format:

<p>To</p> <p>Bid Inviting Authority</p> <p>Office of the Managing Director The Bhagirathi Cooperative Milk Producers’ Union Limited</p> <p>Sub: Financial Offer</p> <p>Sir,</p> <p>I beg to submit that I agree with all the terms and conditions mentioned in the NIT No..... Dated ..... and submitting my Financial Offer of Rs. .... for <b>NIT for Procurement of Organic Manure &amp; Bio-Fertilizer.</b> My financial offer includes all the taxes and incidental charges FOR BCMPUL.</p> <p>You are requested to kindly accept my financial offer</p> <p style="text-align: right;">Yours faithfully</p> <p style="text-align: right;">[Name of the Bidder]</p> <p>Dated:</p>
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Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “**BID for NIT for Procurement of Organic Manure & Bio-Fertilizer.**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers’ Union Limited., Feeder Dairy, Panchanantala, Berhampore, Murshidabad.

**Validity of the bid:** The bid once submitted will be valid for 60 days.

**Delivery Period:** The selected bidder shall deliver the materials as per our delivery schedule which shall be communicated thereof.

### **Other Terms & Conditions:**

1. The bidders are required to submit their tender before last date and time of submission. No bids will be accepted for evaluation after last date and time of bid submission.
2. Partial/incomplete tenders are liable to be rejected. The tender documents should be properly indexed and signed and sealed by the bidder.
3. Price quoted by the bidder should be inclusive of all taxes and levies .
4. Time being the essence of contract, materials must be delivered within the dispatch schedule as communicated by the milk union.
5. Penal Clause: Liquidated Damage of 0.5% of the total cost shall be charged per day if there is any delay in supply of goods subjected to a maximum of 10% of the total cost and the amount shall be recovered from the bills. If the Milk Union makes alternative arrangements due to negligence of the party, the cost of the consignment arranged from the different source shall be deducted from the party.
6. Force Majeure: For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as “Force Majeure” and penalty clause will not be applicable.
7. Payment shall be made as per availability of fund in NEFT/RTGS in the Bank Account of the supplier after submission of 3 copies of Invoice. The bank details of the party are to be mentioned in the invoice.
8. The Requisitioning Authority will certify the quality of goods received at the store. In case if any consignment is not conforming prescribed specification and quality, penalty shall be imposed and the cost will be deducted from the bill accordingly.
9. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be binding.
10. The Milk Union reserves the right to cancel the Order if the Supplier fails to supply the goods in due time or compromises with the quality of the goods.

**The Managing Director of The Bhagirathi Cooperative Milk Producers’ Union Limited reserves the right to reject or cancel any bid without assigning any reason whatsoever.**

Sd/-  
Managing Director  
The Bhagirathi Cooperative  
Milk Producers’ Union Limited

Copy forwarded to:  
1. Website Copy  
2. Office Notice Board