



# The Bhagirathi Cooperative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

BU/ Fodder/ P&I/NIT/1811

Dated:29.07.2019

## NOTICE INVITING OFFLINE TENDER (TWO COVER SYSTEM)

**Name of the work: Procurement of Sign-Board.**

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and credential on execution of similar nature of supply.

Sl No	Particulars	Specifications	Quantity
01	SIGN-BOARD (FLEX)	Material- ¾ Square Bar, Multi Colour Flex Print with Pasting. Size- 3ft. x 2ft. <b>NB:</b> Printing material to be collected from In-Charge, A.I. & P & I Section.	1560 Unit.

### Time line for Tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	29.07.2019 at 11.00 am
Tender submission start date & time	29.07.2019 from 11.05 am
Pre-bid meeting in the office of the Managing Director BCMPUL	31.07.2019 at 11.00 am
Last date & time of submission of Technical Bid and Financial Bid	05.08.2019 at 3.00 pm
Date & Time of opening of Technical Bid in the office of the Managing Director BCMPUL	06.08.2019 at 4.00 pm
Date & Time of opening of Financial Bid in the office of the Managing Director BCMPUL	To be notified later

**Estimate of the Work:** Nil. The rate shall be quoted by the bidder depending upon the prevailing market rate.

### Eligibility Criteria & Mandatory Documents:

1. **Statutory documents:** Bidder shall submit latest GST Registration Certificate, copy of valid PAN Card.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

**Submission of bids:** The bids will be submitted in offline mode.

**Technical bid submission:**

The entire mandatory documents namely

1. GST Registration Certificate
2. Copy of valid PAN Card

Shall be placed in a sealed cover having written on top “**NIT for Procurement of Sign-Board (Flex).**”.

**Financial Bid Submission:**

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for **NIT for Procurement of Sign-Board (Flex).**”. The financial offer of the bidder shall be in the following format:

<p>To</p> <p>Bid Inviting Authority</p> <p>Office of the Managing Director The Bhagirathi Cooperative Milk Producers’ Union Limited</p> <p>Sub: Financial Offer</p> <p>Sir,</p> <p>I beg to submit that I agree with all the terms and conditions mentioned in the NIT No..... Dated ..... and submitting my Financial Offer of Rs. .... for <b>NIT for Procurement of Sign-Board (Flex).</b>.. My financial offer includes all the taxes and incidental charges FOR BCMPUL.</p> <p>You are requested to kindly accept my financial offer</p> <p style="text-align: right;">Yours faithfully</p> <p style="text-align: right;">[Name of the Bidder]</p> <p>Dated:</p>
---

Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “**BID for NIT for Procurement of Sign-Board (Flex).**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers’ Union Limited., Feeder Dairy, Panchanantala, Berhampore, Murshidabad.

**Validity of the bid:** The bid once submitted will be valid for 60 days.

**Delivery Period:** The selected bidder shall deliver the materials within 30 days from the date of acceptance Purchase Order.

### **Other Terms & Conditions:**

1. The bidders are required to submit their tender before last date and time of submission. No bids will be accepted for evaluation after last date and time of bid submission.
2. Partial/incomplete tenders are liable to be rejected. The tender documents should be properly indexed and signed and sealed by the bidder.
3. Price quoted by the bidder should be inclusive of all taxes levies packing, forwarding and transportation charges & FOR dairy.
4. Time being the essence of contract, materials must be delivered within 30 days after placement of Supply Order. The party should have the capacity to supply the consignments required for 3 months in a single month if any exigency situation arises.
5. Penal Clause: Liquidated Damage of 0.5% of the total cost shall be charged if there is any delay in supply of goods subjected to a maximum of 10% of the total cost and the amount shall be recovered from the bills. If the Milk Union makes alternative arrangements due to negligence of the party, the cost of the consignment arranged from the different source shall be deducted from the party.
6. Force Majeure: For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as "Force Majeure" and penalty clause will not be applicable.
7. Payment will be made in NEFT/RTGS after 20 days after delivery of goods and receipt at the Store Section of the Milk Union in good condition followed by submission of bills. The bank details of the party are to be mentioned in the bills clearly.
8. The Requisitioning Authority will certify the quality of goods received at the store. In case if any consignment is not conforming prescribed specification and quality, penalty shall be imposed and the cost will be deducted from the bill accordingly.
9. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be binding.
10. The Milk Union reserves the right to cancel the Order if the Supplier fails to supply the goods in due time or compromises with the quality of the goods.

**The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited reserves the right to reject or cancel any bid without assigning any reason whatsoever.**

Sd/-  
Managing Director  
The Bhagirathi Cooperative  
Milk Producers' Union Limited