



The Bhagirathi Co-op. Milk Producers' Union Ltd.

(A Govt. of West Bengal Project)

Feeder Dairy: P.O-Berhampore: PIN -742101: Dist.-Murshidabad

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NOTICE INVITING E-TENDER

BU/P&I/AMCU-AMC/ 3064

Dated: 07.02.2023

The Bhagirathi Cooperative Milk Producers' Union Limited invites Online Tender (E-Tender) in two bid system for Refurbishment of 15 no(s) of CPU of make Lenovo and model V520 tower from accredited agencies/companies in Berhampore, Murshidabad, West Bengal only possessing experience in supply and service of Computers.

IMPORTANT DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Date of uploading (Publishing) of N.I.T. Documents (Online)	07.02.2023 at 1800 hrs
2	Documents download start date (Online)	07.02.2023 at 1805 hrs
3	Technical Bid proposal submission start date (Online)	07.02.2023 at 1810 hrs
4	Bid Submission end date (Online)	15.02.2023 at 1810 hrs
5	Technical bid opening date	17.02.2023 at 1810 hrs
6	Pre bid Meeting	10.02.2023 at 1100 hrs
7	Financial Bid Opening date	To be notified later

The details of work are given below:

Nature of Work	Refurbishment of 15 no(s) of CPU of make Lenovo and model V520 tower.
Scope of Work	Refurbishment of 15 no(s) of CPU of make Lenovo and model V520 tower which includes supply and installation of LGA 1151 socket motherboard of make Gigabyte, Compatible SMPS, CPU fan, CPU Cabinet, Hard disk drive and PCI cards as per requirement. Milk Union has made a preliminary inspection. The CPUs are to be inspected from the service provider end and then the rate for refurbishment is to be quoted. Brand new material is to be supplied and installed.
Estimated Cost of Work	Rate to be offered by the bidder as per prevailing market rate.
Statutory & Non Statutory Documents	<ol style="list-style-type: none">1. GST Registration Certificate2. Copy of valid PAN Card3. Declaration that the bidder is not blacklisted by any organization.4. Experience in supply and service of ICT Components.5. Address of Bidder or Authorized Service Location in Berhampore, Murshidabad, West Bengal. <p>N.B: All these documents are mandatory. Failure to upload the documents will result in disqualification during technical bid. No document is to be sent physically.</p>

Earnest Money Deposit

The EMD amounting to Rs. 4444/- should be deposited online through Net Banking, NEFT/RTGS in favour of The Bhagirathi Cooperative Milk Producers' Union Limited payable at Berhampore.

EMD shall not carry interest.

Tenderers will select the Tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payments modes (vide Finance Department Memorandum no. 3975-F(Y) Dt. 28/07/2016) :

1. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.

2. RTGS/NEFT in case of offline payment through bank accounts in any Bank.

Payment procedure

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :

1. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

2. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

3. Bidder will receive a confirmation message regarding success/failure of the transaction.

1. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

2. For transaction failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

1. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

2. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

3. Once payment is made, the bidder Will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

4. If verification is successful, the fund will get credited to the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road for collection of EMD/Tender Fees.

3. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

4. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

B. Refund/Settlement Process:

i. After opening of the bids and technical evaluation of the same by the Quotation inviting authority through electronic processing in the e-Procurement portal of the State Government, the Quotation inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.

ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender inviting authority.

iii. Once the financial bid evaluation is electronically processed in the e Procurement portal, EMD of the technically qualified bidders other than that of the L1 will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the Quotation inviting authority.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal and the information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –

a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRI, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.

vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head “0070-60-800-013-27” through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRI, etc tenders.

viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD (if any) were initiated.

Bid Document

The bid document is available in the E-Tendering Portal of Govt. of West Bengal <https://wbtenders.gov.in> .

Technical Bid Evaluation	The Technical Bid will be evaluated by the Tender Committee. Bidders shall upload all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.
Financial Bid	Rate shall be quoted in the Financial bid The bidder shall quote the rate online through Computer only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the bidder are to be uploaded (Excel file). The rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands, tolls etc. The tenderer shall include income tax, GST etc as applicable, octroi if any and all other charges if applicable while quoting the rate, FOR (freight on road) delivery of the material in the place of delivery.
Validity of Bid	90 days
Award of Contract	The bidder/bidders shall be selected after item-wise evaluation (Financial Evaluation shall be done separately) of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the tender.
Publication of Tender	1. E-Procurement Portal Govt. of West Bengal (https://wbtenders.gov.in) 2. Website of the Milk Union (www.bhagirathimilk.com) 3. Office Notice Board

Terms and Conditions

1. The NIT (Notice Inviting Tender Document) must be downloaded and uploaded in the portal duly signed and sealed as a token of acceptance of the terms and conditions of the Tender.
2. Documents required in the Technical Bid must be uploaded in Technical Bid Folder failure to which shall lead to disqualification of Tender.
3. The Scope of Work includes Refurbishment of 15 no(s) of CPU of make Lenovo and model V520 tower which includes supply and installation of LGA 1151 socket motherboard of make Gigabyte, Compatible SMPS, CPU fan, CPU Cabinet, Hard disk drive and PCI cards as per requirement. Milk Union has made a preliminary inspection. The CPUs are to be inspected from the service provider end and then the rate for refurbishment is to be quoted. Brand new material is to be supplied and installed.
4. Spare replaced/installed shall bear a warranty of 36 months from the date of installation for motherboard and hard disk drive, 180 days for SMPS and 365 days for PCI Card and CPU Fan.
5. Bidders must quote the rate as per format enshrined in BOQ only after inspection of the 15 no(s) of CPUs.
6. Rates quoted by the bidders for Non Comprehensive Maintenance of AMCU shall be inclusive of all taxes and levies or any incidental charges. Rates quoted for the supply, service & maintenance are fixed during the Contract. Escalation of rates are not allowed in the Contract period.
7. Bidder must warrant that the spares to be installed shall be new. If any unit is not functioning due to manufacturing defect in the spares or poor workmanship it shall be immediately replaced by the bidder.
8. EMD deposited by the lowest bidder shall be converted into Security Deposit and shall be returned after successful execution of the Contract. EMD of unsuccessful bidders shall be released after tender finalization. EMD shall not carry any interest.

9. The lowest bidder must commence the job within 7 days after acceptance of the Contract and complete it in 7 days of commencement of the job failure to which shall attract penalty of Rs. 1000 per day subject to a maximum of 10% of the cost of the Contract and this shall be deducted from the bills of the bidder.
10. Payment Terms: Payment shall be made in NEFT/RTGS directly to the bank account of the supplier on monthly basis after receipt of 2 copies of invoices of maintenance and spares certified by the Concerned Sectional In-Charge and approved by the Competent Authority within 30 days from the date of receipt of bills after verification of material and performance of device.
11. Subletting is not allowed under any circumstances and if the bidder is found to do so the Contract shall be cancelled with immediate effect.
12. Bidder should be local supplier and Service provider from Berhampore, Murshidabad, West Bengal. Address of the same must be uploaded in the Technical Bid. Bid other than local service providers or suppliers shall not be accepted.
13. Spares supplied must be branded and new. Old and refurbished spare shall not be accepted under any circumstances. The Milk Union shall verify the spares and its packaging to identify the genuineness of the supplied spare.
14. In case of any dispute between the supplier and the Milk Union the decision of the Milk Union shall be final and binding.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. E-Procurement Portal Govt. of West Bengal (<https://wbtenders.gov.in>)
2. Website of the Milk Union (www.bhagirathimilk.com)