



THE BHAGIRATHI COOPERATIVE MILK PRODUCERS' UNION LTD.
Feeder Dairy, Panchanantala, Berhampore, Murshidabad

BU/HRM/CS/0098

April 12, 2024

NOTICE INVITING EXPRESSION OF INTEREST

The Bhagirathi Cooperative Milk Producers' Union Limited (hereinafter called "the Milk Union") invites Expression of Interest (hereinafter called "EoI") in two cover system (Technical & Financial) from Catering/Restaurant service providers for providing Canteen Service inside the premises of the Milk Union, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, WB-742101 for a period of initially three years which may be extended further if the Milk Union so desires subject to satisfactory performance of the service provider.

The Schedule for submission of EoI is as follows:

1	Name of the Work:	PROVIDING CANTEEN SERVICE
2	Availability of details about EoI	From the website www.bhagirathimilk.com
3	EoI Publication Date & Time	12/04/2024 at 1200 hrs
4	Last Date & Time for receipt of EoI	19/04/2024 at 1200 hrs
5	Mode of submission of EoI	To be submitted directly to the office of the Bhagirathi Milk Union, Feeder Dairy, Berhampore
6	Address for Submission of EoI	The Managing Director The Bhagirathi Cooperative Milk Producers' Union Ltd. Feeder Dairy, Panchanantala P.O- Berhampore, Dist- Murshidabad WB-742101/Mob: 9434031455
7	Technical bid opening date	19/04/2024 at 1400 hrs
8	Financial Bid Opening date	To be notified later on

EoI(s) received after the scheduled date and time will not be entertained and liable to be rejected. The Milk Union will not be held responsible for any delay in dispatch of offer. The EoI with all relevant documents should be submitted in suitable envelop super-scribing "**Expression of Interest for CANTEEN SERVICE**"

The Milk Union reserves the right to cancel the selection process at any time without assigning reasons thereof.

TECHNICAL ENVELOP:

It should contain the following self attested documents along with the prescribed format of Annexure-1:

1. Annexure-1
2. Copy of PAN Card
3. Copy of Aadhaar Card
4. Copy of Voter Card
5. Copy of Trade License (if any)
6. Copy of FSSAI Licensee (if any)
7. Experience certificates (if any)

ANNEXURE-1

I have read and understood the terms and conditions relevant to the Expression of Interest (EoI) for providing Canteen Service and do hereby submit the proposal in accordance with the terms and conditions as stipulated in the above mentioned EoI.

1	Name of the applicant:	
2	Father's Name:	
3	Permanent Address:	
4	Current Address:	
5	Contact No:	
6	Mail ID:	
7	Trade License No.	
8	FSSAI License No.	
9	Presently owned any Restaurant/ Food shop etc.	

Declaration

I, _____, do hereby declare that all the particulars given above are true, complete and correct to the best of my knowledge. In the event of any information being found false / incorrect at any point of time, my proposal against the EoI or contractual assignment, if made will automatically stand "cancelled". The Milk Union will have the right to initiate any action against me as deemed fit

Date:

Place:

Signature

INTRODUCTION ABOUT THE MILK UNION:

The Bhagirathi Cooperative Milk Producers' Union Ltd., was established in the year 1974, under the "Operation Flood Programme" as a Cooperative Society and is registered under West Bengal Cooperative Societies Act and Rules. The main objective of Bhagirathi Milk Union is bringing about socio-economic transformation of the rural masses through organizing Dairy Cooperative Societies in the district of Murshidabad. Over a period of 49 years, the Bhagirathi Milk Union has been able to infuse a new life in the cooperative movement of the West Bengal, ensuring democratic functioning of the cooperatives such as members' involvement in decision making process, to promote thrift, self-help and mutual aid, involving womenfolk and also to provide for transparent, devoted and efficient management and services relevant to the needs of the cooperatives. The operational area of the Union is entire Murshidabad district which covers 26 blocks.

SCOPE OF WORK:

1. The service provider is liable to pay monthly rent of the canteen room as offered by him/her and electricity charges as per the scheduled rate of WBSEDCL on monthly basis.
2. An amount of Rs.2000/- shall require to be deposited as Security money which will be refunded after the end of the contract without any interest.
3. Milk Union will not be responsible towards recovery of any amount of credit sales which made to any other person or firm.
4. At any time during the period of this contract, the Milk Union shall have the option to terminate the service provider by giving prior notice without assigning any reasons thereof.
5. The service provider shall not assign, transfer, sublet or part with the possession of the canteen room or any portion thereof to any other person.
6. The service provider shall not at any time put any claim of ownership, lease, sublease, tenancy or sub tenancy or any other right or title in canteen room.
7. The service provider shall handover the vacant and peaceful possession of the canteen room in same condition subject to normal wear and tear to the Milk Union after expiry of this contract or expiry of its renewal period or earlier termination whichever is earlier as the case may be without any hindrance, demur or encumbrance.
8. The service provider shall comply with the provisions of all the applicable FSSAI & labour laws, particularly Acts and any amendment/modifications thereto or any other law relating thereto and Rules made there under from time to time and comply with all provisions applicable therein and / or make all the payments specified therein. The Act includes and amendments and rules framed therein from time to time.
9. The service provider shall not carry out any structural alterations or additions or changes in the Canteen room without the prior consent of the Milk Union. The service provider or his/her staff shall not use the premises, properties, fixtures, fittings, etc., of the Milk Union for any purpose other than those expressly provided in the contract
10. The service provider is entitled to use the infrastructural facilities, furniture, fixtures and fittings, belonging to the Milk Union, in the canteen room and the service provider shall ensure that the above are always properly maintained at his own cost.
11. The service provider shall provide at his/her own cost all other equipments (including Refrigerator, Hot Case, Toaster, Oven, etc. of recognized make and suitable size) and shall maintain the same in good working condition at his/her own cost and put it to regular use for purposes solely connected with his catering arrangements.
12. The service provider shall provide at his/her own expense crockery, cutlery, cooking utensils, glassware, juicer/mixer, table cloth, frills, dining paper rolls, tissue paper, cloth and other articles necessary and required and suitable for running the canteen. He shall at all times keep and maintain all these articles in a clean, neat, hygienic and tidy order and condition. You have to ensure that delivery of room service shall not affect the/delay of the Canteen hall service anyway.

13. The Milk Union shall not be responsible in any way for the loss and/ or damage caused whatsoever to any of the aforesaid articles. He/she shall also arrange at his/her own cost regular supply of gas cylinders. Maintenance of gas burners, gas lines etc., and regular servicing of gas burners, gas lines etc., shall be the responsibility of the service provider.
14. The Milk Union reserves the right/option to levy penalty on the service provider in case it is found that the water and electricity are not used reasonably. The Milk Union also reserves the right to terminate the contract any time during the contract period. The service provider shall be responsible for the pilferage and/or any damage to the building or other assets of the Milk Union
15. A high standard of catering shall be maintained for all items with due regard to quality and purity of food stuff, quality and quantity of dishes, cleanliness in preparation and handling of food items and utmost courtesy of services.
16. The service provider shall maintain in good condition all furniture, equipments, fittings, premises etc., provided to him and hand-over the same on termination of contract.
17. The service provider shall replace at his/her own cost all electrical items & fittings such as lights/fans etc. and shall also bear the cost of repairs/replacements of the items if they are damaged.
18. The service provider shall personally and solely be responsible for any consequences due to food poisoning. The service provider shall attend to all items of cleaning such as removal of cobwebs, cleaning of fans and lights, cleaning of window frames, Venetian blinds, doors, changing and fixing of curtains, dusting of chairs, tables, furniture etc., in all the places.
19. The service provider or his/her staff shall not indulge in any act which may hamper the peace or serenity of the campus, likely to be detrimental to the interests of the Milk Union.
20. As per the requisition slips/demand letters issued from the Milk Union for meeting/guests etc, the service provider shall supply food items accordingly for which payment shall be made on monthly basis after submission of monthly original bills. However, the service provider should well maintain the quality, quantity and reasonable price of food considering the current market price.

FINANCIAL ENVELOP:

It should contain the financial offer regarding the monthly rent of the canteen room only in the prescribed format of Annexure-2:

ANNEXURE-2
(Financial Bid)

I, Mr./Ms. _____ S/O D/O _____, do hereby offer the monthly rent of the Canteen Room provided from the Milk Union for canteen service with the terms & conditions as stipulated in the EoI. My offer of monthly Rent of the Canteen Room is Rs., which shall liable to be paid to the Milk Union.

Signature

SELECTION PROCESS:

The highest rent of the Canteen Room offered amongst the technically qualified bidders shall be considered and selected for issuance of award of contract subject to the approval of the undersigned.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Ltd.

Copy forwarded to:
1. Official Website (www.bhagirathimilk.com)
2. Notice Board