



The Bhagirathi Co-operative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

NOTICE INVITING E-TENDER

BU/PUR/PKGM/2745

Dated: 06.03.2025

The Bhagirathi Cooperative Milk Producers' Union Limited Invites Online Tender (E-Tender) in two bid system for Supply of Corrugated Ghee Carton with cardboard.

IMPORTANT DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Date of uploading (Publishing) of N.I.T. Documents (Online)	06.03.2025 at 1600 hrs
2	Documents download start date (Online)	06.03.2025 at 1605 hrs
3	Technical Bid proposal submission start date (Online)	06.03.2025 at 1610 hrs
4	Bid Submission end date (Online)	17.03.2025 at 1600 hrs
5	Technical bid opening date	19.03.2025 at 1600 hrs
6	Pre bid Meeting (Query can be resolved in any date within the timeline during 11:00 am to 04:00 pm)	Nil
7	Financial Bid Opening date	To be notified later

The details of work are given below:

Nature of Work	Supply of Corrugated Cardboard Ghee Carton in 2 Consignments.
Scope of Work	Supply of Corrugated Cardboard Ghee Carton in 2Consignments.
Estimated Cost of Work	Rate to be quoted as per prevailing market rate.
Bid Inviting Authority	The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited
Statutory & Non-Statutory Documents	<ol style="list-style-type: none">1. PAN CARD2. GSTIN (GST Registration Certificate)3. Trade License
Earnest Money Deposit	<p>The EMD amounting to Rs 5,000/- should be deposited online through Net Banking, NEFT/RTGS in favour of The Bhagirathi Cooperative Milk Producers' Union Limited payable at Berhampore. EMD shall not carry interest.</p> <p>Tenderers will select the Tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payments modes (vide Finance Department Memorandum no. 3975-F(Y) Dt. 28/07/2016) :</p> <ol style="list-style-type: none">1. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.2. RTGS/NEFT in case of offline payment through bank accounts in any Bank.



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Payment procedure.

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :

1. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
2. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
3. Bidder will receive a confirmation message regarding success/failure of the transaction.
4. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
5. For transaction failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

1. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
2. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
3. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
4. If verification is successful, the fund will get credited to the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road for collection of EMD/Tender Fees.
5. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
6. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

B. Refund/Settlement Process:

- i. After opening of the bids and technical evaluation of the same by the Quotation inviting authority through electronic processing in the e-Procurement portal of the State Government, the Quotation inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.



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	<p>ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender inviting authority.</p> <p>iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the Quotation inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.</p> <p>iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.</p> <p>v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –</p> <p>a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L1 bidder.</p> <p>b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.</p> <p>vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.</p> <p>vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head “0070-60-800-013-27” through GRIPS for</p>
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	<p>Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.</p> <p>viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.</p>
Technical Bid Evaluation	<p>The Technical Bid will be evaluated by the Tender Committee. Bidders shall upload all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.</p>
Financial Bid	<p>Rate shall be quoted in the Financial bid</p> <p>The bidder shall quote the rate online through Computer only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the bidder are to be uploaded (Excel file).</p> <p>The rate quoted per unit item by the tenderer shall be inclusive of all elements of taxes and duties, demands, tolls etc. The tenderer shall include income tax, GST etc as applicable, octroi if any and all other charges if applicable while quoting the rate, FOR (freight on road) delivery of the material in the place of delivery installation and commissioning.</p>
Validity of Bid	90 days
E Tender registration and bidding	<p>ONLINE BID SUBMISSION:</p> <p>The bidders are required to submit the Technical and Financial bid documents ONLINE i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.</p>
Download of Tender	<p>1. Download of Tender</p> <p>Tender to be downloaded only from the e-Tendering portal of Govt. of West Bengal i.e. https://wbtenders.gov.in. The tender will be submitted in two bid system i.e. Technical bid & Financial bid only through online.</p> <p>2. Online Bid submission procedure</p> <p>i. Registration of Bidders: Agencies/Bidders who are interested in participating e-tenders will have to get enrolled & registered with the Government e-Procurement system. through logging on to https://wbtenders.gov.in</p> <p>ii. Digital Signature certificate (DSC): Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount or any service provide as may be allowed by the Finance Department, Govt. of West Bengal.</p> <p>iii. Tender Download: The bidders can search & download NIT & Tender Documents electronically from computer once he logs in to the e-Tendering portal https://wbtenders.gov.in using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.</p>



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	iv. Submission of Tenders: General process of submission, Tenders are to be submitted through online to the stipulated website in two folders, (one is Technical Bid & the other is Financial Bid) before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly digitally signed. The documents will get encrypted (transformed into non readable formats).
Award of Contract	The bidder selected after evaluation of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the tender.
Publication of Tender	<ol style="list-style-type: none">1. E-Procurement Portal Govt. of West Bengal (https://wbtenders.gov.in)2. Website of the Milk Union (www.bhagirathimilk.com)3. Office Notice Board

GENERAL TERMS & CONDITIONS

1. The documents submitted by the bidders should be properly indexed & digitally signed.
2. During the scrutiny, if it comes to the notice to the tender inviting authority that the credential(s) and/or any other paper(s) has/have been of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender process and that application will be rejected outright. The Bhagirathi Cooperative Milk Producers' Union Ltd. Reserves the right to cancel the N.I.T. at any time without showing any reason and no claim in this respect will be entertained.
3. Payment: Payment will be made in NEFT/RTGS within 30 days after satisfactory supply duly certified by the Concerned Sectional In-charge and approved by the Competent Authority. Supplier needs to furnish the account details to the Office along with 2 copies of delivery challan as well invoice duly signed and sealed from their end.
4. During evaluation the Committee may summon any bidder and seek clarification/information regarding bids within the stipulated time frame. In case the bidders fail to clarify any query during the stipulated time frame the bid shall be liable for rejection.
5. The Milk Union may reject any bid from any party with unsatisfactory performance with the Milk Union or any other Milk Union in the past.
6. Inspection of materials may be undertaken at the supplier's premises whenever necessary by the Tendering Authority/ any officer authorized by the undersigned.
7. Price: Price quoted by the bidder should be inclusive of all taxes and any incidental charges, transit insurance, delivery and unloading at The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy Panchantala, Berhampore, Murshidabad,



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Pin-742101. Price charged by the supplier for goods delivered under the contract shall not vary from the prices quoted by the supplier in its bid.

8. **Tentative Delivery/Supply Schedule:** 1st Consignment within 30 days of placement of purchase order. 2nd Consignment after 3 months or after intimation.
9. **EMD & Security Deposit:** EMD shall not carry interest. EMD of unsuccessful bidders shall be refunded within 2 working days after finalization of Award of Contract. EMD of the successful bidder shall be released after success completion of the contract.
10. **Supply of Goods:** Supply must be completed within 30 days of Purchase Order failing to which penalty Rs. 500 per week shall be imposed by the Milk Union and the cost shall be deducted from the bill of the supply.
11. Technical Specification as per **Annexure-A**.
12. Materials not adhering to the specification shall not be accepted at any cost. Boxes should be able to endure 20 kg load.
13. **Place of Delivery:** The Bhagirathi Cooperative Milk Producers' Union Limited (BCMPUL) Feeder Dairy, Panchanantala, Berhampore, Murshidabad, W.B. 742102.
14. **Mode of transport:** Mode of transportation for the supply of the goods will be arranged by the supplier.
15. The undersigned reserves the right to accept or reject any tenders and to cancel the entire tender process at any point of time without assigning any reason thereof.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. E-Procurement portal of Govt. of West Bengal (<https://wbtenders.gov.in>)
2. Official Website (www.bhagirathimilk.com)
3. Office Notice Board



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Annexure-A

TECHNICAL SPECIFICATIONS AND QUANTITY REQUIRED FOR GHEE CARTON

SL. No.	Particularsand Specification	Quantity (Pcs.)
1.	100 ml. Ghee Container Carton: 120 GSM x 5 Ply Corrugated Box of Size (L*B*H)16 inch * 10 inch * 10.5 inch with 2 pieces of 3 ply Centre Plate of Size (L*B): 15.5 inch x 9.5 inch for holding 120 containers each of size 100 ml	2500 No(s)
2.	200 ml. Ghee Container Carton: 120 GSM x 5 Ply Corrugated Box of Size: 13.5 inch *10.65 inch * 12 inch with 2 pieces of 3 ply Centre Plate of Size: 13.0 inch * 10 inch. for holding 60 containers each of size 200 ml.	2500 No(s)
3.	500 ml. Ghee Container Carton: 120 GSM x 5 Ply Corrugated Box of Size: 13.5 inch * 10.65 inch * 10.5 inch with 1 piece of 3 ply Centre Plate of Size: 13.0 inch * 10 inch for holding 24 containers each of size 500 ml	3000 No(s)
4.	1 Ltr. Ghee Container Carton: 120 GSM x 5 Ply Corrugated Box of Size: 17 inch * 12.75 inch * 7 inch for holding 12 containers each of size 1 liter	5000 No(s)
Bursting Strength of Cartons/Corrugated Boxes should such that it can endure load of 20 kgs.		
Single coloured printing as per approved design of the Milk Union.		

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited