



The Bhagirathi Co-operative Milk Producers' Union Limited
(A Govt. of West Bengal Project)

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

BU/MIS/TELEPHONE/1321

Date: 13/11/2025

The Bhagirathi Cooperative Milk Producers' Union Limited (BCMPUL) invites Expression of Interest (EOI) from service providers/agents for providing Mobile Recharge Service to around 60 phone numbers the Milk Union

Timeline for Quotation:

Sl. No.	Particulars	Date & Time
1.	Date of Publication	13.11.2025 at 1300 hours
2.	Last date of offer submission	19.11.2025 at 1300 hours
3.	Date of offer opening	19.11.2025 at 1500 hours

SCOPE OF SERVICES

The Agency/service provider shall provide mobile recharge services for prepaid mobile connections for workers and staff as per the quarterly requirement shared by BCMPUL. The service provider must ensure:

- Timely and accurate recharge of designated mobile numbers.
- Capability to handle bulk recharges.
- Proper record keeping and submission of recharge details/invoices.
- Acceptance of payment on a quarterly consolidated basis within 7 days from date of recharge.

MANDATORY DOCUMENTS REQUIRED TO BE SUBMITTED

Interested Firms/ Agency/service provider should submit the following documents:

- Valid Govt. License (Trade License/GST Registration/MSME Certificate)
- KYC of Service Provider (AADHAAR CARD/VOTER CARD)
- Commercial Offer as per Annexure-A

GENERAL TERMS AND CONDITIONS

1. **Submission of EOI:** Interested Firms/ Agency/service provider are requested to submit their EOI in a sealed envelope clearly marked **EOI for Mobile Recharge Service** addressed to: The Managing Director Bhagirathi Cooperative Milk Producers' Union Limited Berhampore, Murshidabad – 742101. EOIs received after the due date and time, or submitted through email/fax, shall not be accepted. The Milk Union shall not be responsible for any postal delays.
2. BCMPUL will examine the Offers to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the Offers are generally in order.



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3. Service Period & Bid Validity

- The agreement will be valid for one year, renewable upon mutual consent.
- Recharges will be carried out every quarter.
- The milk union will review service quality quarterly.
- Plans/Tariff may change as per tariff/plans of Principal Company.
- Consistent delays or errors may lead to non-renewal of the contract.

4. **Rates:** should be quoted in figures and words without any errors, overwriting or corrections should include all applicable taxes etc. In case of any discrepancy between the amount mentioned in numbers and words, the amount mentioned in words shall prevail.

5. The service provider shall maintain confidentiality of all mobile numbers and departmental data. No data shall be shared with third parties without written consent. The service provider shall ensure full data privacy and implement adequate safeguards to prevent unauthorized access, misuse, or disclosure of mobile numbers or any related data.

6. **Compliance and Legal:** The provider must comply with all applicable telecom regulations and data protection laws. Any misuse of mobile recharge services will result in termination of the agreement.

7. **Payment:** Payment shall be made in NEFT/RTGS within 7 days after satisfactory completion of the job certified by competent authority.

8. The Milk Union may desire to modify certain terms of the agreement based on evolving needs to which the bidder should remain flexible.

9. In case there is any discrepancy the Milk Union may impose a penalty or reject the service. The concerned Firm/Agency/Service Provider may be blacklisted for 3 years.

10. In case any dispute between the supplier and Milk Union the decision of the Milk Union will be final and binding.

11. The Milk Union reserves full right to accept or reject any EOI/all EOI or to cancel the entire process at any point in time without assigning any reason thereof.

Sd/-

Managing Director
Bhagirathi Cooperative Milk
Procedures' Union Limited



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ANNEXURE-A

SL No.	Particulars	Service Charge on quarterly basis inclusive of GST	Total Amount to be paid
1	Recharge Service on Quarterly basis for 55-60 numbers (84 days plan mostly data and talk time) principal cost Rs. 45,000/- approximately quarterly	To be quoted by the bidder	Principal Cost of Tariff/Plan + Service Charge

Sd/-
Managing Director
Bhagirathi Cooperative Milk
Procedures' Union Limited